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**NOTICE OF INTENT TO AWARD CONSTRUCTION PROJECT**

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[Date]

[Name of ESCO]

[Address of ESCO]

SUBJECT: [ESCO contract number; project identification]

Dear [ESCO]:

We are pleased to inform you that you have been selected to provide energy savings performance contract services for [site name]. This notice of intent to award a task order against your DOE IDIQ ESPC contract, however, is subject to your successful satisfaction of the requirements contained in Sections H.5, H.6, and H.7 of that contract. Specifically, you are required to perform an Investment-Grade Audit of the applicable project site facilities and energy systems within [ # ] days of this notice and to provide a final proposal summarizing the survey results to the undersigned Contracting Officer.

The survey shall be conducted in accordance with the requirements of Section H.5 of your contract. The proposal and financial schedules submitted must verify the estimated annual cost savings proposed for this project. Otherwise, the pre-award requirements of Sections H.5, H.6, and H.7 will not be considered to have been met, and negotiations and award will not be pursued further.

Upon receipt of the final proposal and its financial schedules, the MUNICIPALITY will notify you when negotiations can commence. You are also reminded to take necessary actions to obtain the required financing and bonding (if required) for this project, as required by Section H.8 of your contract. These pre-award requirements will also require satisfaction once negotiations are completed and prior to issuance of the intended award.

Should you have any questions, please contact the undersigned Contracting Officer at [phone number].

Sincerely,

[CO signature]

[Name]

Contracting Officer

[Affiliation]

[Address]